

GOVERNOR'S WORKFORCE INVESTMENT BOARD
WORKFORCE SYSTEM COMMITTEE MEETING
Red Lion Colonial Hotel, Helena
May 21, 2004
DRAFT MINUTES

WORKFORCE SYSTEM COMMITTEE MEMBERS PRESENT: Leroy Bingham Chair, Jim Hollenback, Bruce Day, Jody Messinger and Wendy Keating

COMMITTEE MEMBERS ABSENT: Gail Gray, James Reno and Jerry Driscoll

STAFF: Kelly Chapman

GUESTS: Jay Reardon, Sue Mohr, Gary Warren, Dave Gibson, Linda Moodry, Janet Snowberger, Mary Berg and Gary Morehouse

I. Call to Order

Chair Leroy Bingham, called the meeting to order at 9:30 a.m.

II. Welcome and Introductions

Leroy Bingham welcomed members and guests.

III. Correction and Approval of Minutes

Bruce Day, Executive Director of Rural Employment Opportunities, asked to have the minutes from the April 21, 2004 meeting corrected to read access to seasonal migrant and replace DLI with USDOL. The minutes were approved as corrected.

IV. Workforce System Snapshot

Kelly Chapman presented the workforce system snapshot. The snapshot was a project directed by the Accountability Committee based on Hawaii's version. The snapshot, which is currently in draft format, will show the 2004 budget and current program information for each of the programs in the snapshot. Wendy Keating commented that the snapshot focuses on the bigger picture of the workforce system. Leroy Bingham complimented the Accountability Committee on a great job and added that the snapshot will be a great tool for the legislature.

Pam Watson is working on the final version and the final product will be presented at the September State Workforce Investment Board meeting and eventually distributed both statewide and nationally. In the meantime any comments and feedback may be directed to Pam.

V. Reports on the Governor's Discretionary and WIA Section 503 Incentive Funds

Governor's Discretionary – Department of Commerce

Gary Morehouse from the Department of Commerce reported on the activities that have taken place using the Governor's discretionary funding provided to that Department. Gary reported that the Department of Commerce had received 1.9 million dollars with \$10,000 of those dollars used for administration of the grant. In answer to Leroy Bingham's question of how businesses find out about the funding availability Gary responded that they find out through the five representatives located around the state, newspapers, website and economic development

agencies across the state. A detailed description of the activities that have taken place is attached.

Governor's Discretionary - Office of Public Instruction/Secondary Education

Jody Messinger, Administrator of the Career, Technical and Adult Education Division, reported that the Office of Public Instruction used the Governor's Discretionary dollars to help link workforce development and education. Based on the Governor's Blue Ribbon Task force OPI recognized the need to be more responsive to what occupations are out there as well as to grow education in communities and used these funds were used to hire a Health Occupation Specialist to provide that education.

OPI plans to use WIA Section 503 incentive funds to the mix in order to continue its major emphasis of providing awareness of education and training opportunities in the health care industry. A detailed description of the activities that have taken place is attached.

Section 503 Incentives

Becky Bird, State Director of the Adult Basic Education and Literacy Education (ABLE) program, reported that \$125,000 of the \$225,00 received in OPI would be used to provide supplemental funding for adult basic education activities with the target on health care occupations. A portion of the money will go to the local communities for educating them on health care occupations and some will go to enhancing the current data system.

Becky also explained that the plans for the State to update from the 7/8 version of the TABE (Test of Adult Basic Education) to the 9/10 version by July 1, 2004 and the certification training that will take place this summer. An invitation was sent to all of the Community Management Teams (CMT) to select five people to attend one of the four training sessions. As it turned out, there was more demand for training than there are spots available so the potential is there to have an additional training session at a later date. A detailed description of the activities that have taken place is attached.

VI. State Report

Gary Warren Chief of the Statewide Workforce Programs Bureau reported that the State is continuing to look at all aspects of the workforce system and partners and assess how we can maximize the amount of money throughout the system. Gary also advised the Committee that funding is based on how the state looks compared to other states and Montana looks pretty good this year, which accounts for the state receiving fewer dollars in the adult, youth and dislocated worker programs.

When asked about reauthorization Gary said that probably nothing will happen with reauthorization this year.

VII. Title 166

Leroy Bingham described the designation cycle for Workforce Investment Act Title 166 recipients. In previous years waivers were given in place of application and designation to receive these funds however this year all grantees will go through the designation process.

Leroy said that Indian folks around the state had put in a bid with AFL-CIO for the off-reservation contract to receive Title 166 funds but to date they haven't heard anything.

VIII. Next Meeting

The next meeting is scheduled for September when the full Board meets.

IX. Adjournment

Chair, Leroy Bingham adjourned the meeting at 11:00 a.m.